



THE HNSB. LTD. SCIENCE COLLEGE, HIMATNAGAR

(Managed by Himatnagar Kelavani Mandal)

NAAC Accredited – Grade “B” | GSIRF 4-Star Rated

ISO 9001:2015 & ISO 21001:2018 Certified

IT AUDIT REPORT

Academic Year : 2025–2026

Convener : Dr. N. I. Patel



CLUB: DIGITAL INFRASTRUCTURE & SUPPORT CLUB (DISC/ICT)

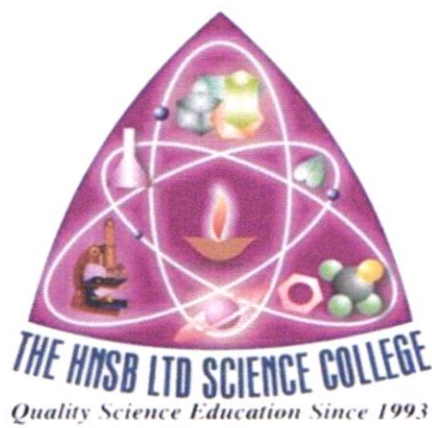
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www.hnsbscihmt.org



INFORMATION TECHNOLOGY (IT) AUDIT REPORT

Academic Year: 2025–2026

Conducted By: Digital Infrastructure & support Club

Duration of Audit: From 01/07/2025 to 30/04/2026

Coordinator: Dr. N. I. Patel

Under the Guidance of: Internal Quality Assurance Cell (IQAC)

Principal: Dr. P.S.PATEL



I. Executive Summary

The **Information Technology Audit** for the academic year 2025–2026 was conducted to evaluate, strengthen, and ensure the efficiency, security, and compliance of the college’s IT systems.

The audit highlights a **robust digital infrastructure, efficient connectivity, and widespread ICT integration** across academic and administrative sections, in line with the quality standards of **NAAC, ISO, and GSIRF**.

It also identifies areas for enhancement in cybersecurity training, digital literacy, and advanced IT asset management.

II. Objectives of the Audit

1. To assess the adequacy and utilization of IT infrastructure.
2. To evaluate hardware and software performance, compliance, and security.
3. To verify data backup systems and network reliability.
4. To review ICT-enabled classroom integration and digital resources.
5. To ensure alignment with institutional IT policies and ISO standards.

III. Audit Team Composition

Name	Designation	Department / Club	Role in Audit
Dr. N. I. Patel	Associate Professor	Cyber Tech Club	Coordinator
Mr. Priyank Patel	System Administrator	IT Department	Technical Auditor
Dr.S.G.Patel	Associate Professor	Chemistry Dept.	Documentation
Mr. M.R.Rahevar	Jr. Clerk	Office	Documentation and Maintenance

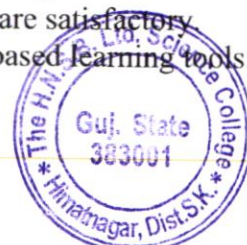


IV. Institutional IT Infrastructure Overview

Component	Specification / Description	Condition / Remark
Total Computers (Desktops/Laptops)	126 (Academic + Administrative)	Excellent – Regular AMC maintained
Computers for Student Use	26 (in laboratories and ICT-enabled classrooms)	Used for research, projects & digital learning
Internet Connectivity	100 Mbps Fiber Optic (Reliance Jio)	Stable – 99% uptime
Wi-Fi Access Points	Library, Labs, Office, Classrooms	Fully Functional
Server Configuration	Dell PowerEdge R540 with RAID Backup	Efficient – Weekly Cloud Backup
Software Licenses	Windows 10, MS Office 365, Tally ERP, Quick Heal	Genuine & Updated
Library Software	SOUL 3.0 – Library Automation System	Installed & Operational
Cybersecurity Systems	Quick Heal Enterprise Suite, Firewall Enabled	Active & Monitored
Smart Boards Installed	02 Digital Smart Boards (M.Sc. Seminar Hall & B.Sc. Chemistry Sem 5 & 6)	Fully Operational
Projectors	Installed in Classrooms – Room Nos. 1, 3, 4, 5 & 6	Functioning Well
CCTV Surveillance	42 Cameras (All Blocks & Corridors)	Operational 24x7
College Website	www.hnsbscience.org	Regularly Updated
ERP / MIS Systems	Attendance, Marks, Result, Feedback	User-Friendly & Stable
Biometric Attendance	Installed for Teaching & Non-Teaching Staff	Working Properly
Maintenance Vendor	TechServe Solutions, Himatnagar	AMC Valid till March 2026
Data Backup & Recovery	Weekly Cloud & External Drive Backup	Secure & Verified
IT Policies Implemented	Data Privacy, Cyber Ethics, User Access Policy	Approved by IQAC

V. Audit Findings & Observations

- The IT infrastructure is **comprehensive, well-maintained, and user-friendly**.
- **26 computers** available for student access ensure hands-on learning.
- **02 Digital Smart Boards** enhance interactive learning in M.Sc. & B.Sc. classes.
- **Projectors** (Rooms 1, 3, 4, 5, 6) ensure ICT coverage across teaching areas.
- **SOUL 3.0 Library Software** ensures automated cataloguing and digital access.
- Internet connectivity, network security, and system maintenance are satisfactory.
- Recommendation: More workshops on cybersecurity and cloud-based learning tools.



VI. Compliance Matrix

Audit Parameter	Complied (✓)	Partially (Δ)	Not Complied (✘)	Remarks
Hardware Maintenance	✓			AMC Valid
Internet & Network	✓			Excellent Stability
Software Licensing		Δ		Genuine Licenses
Library Software (SOUL 3.0)		Δ		Fully Operational
Data Backup	✓			Regular Weekly Backup
Cybersecurity		Δ		Awareness Program Needed
Website & ERP	✓			Updated Timely
User Training	✓			ICT Workshop Suggested

VII. Key Recommendations

1. Organize **Cybersecurity and ICT Skill Enhancement Workshops** every semester.
2. Expand **Wi-Fi access** to student zones and activity areas.
3. Upgrade selected older systems to **SSD drives** for better performance.
4. Implement a **Digital Asset Management System** under IQAC.
5. Maintain **Paperless Documentation** using ERP and digital signatures.
6. Schedule **Half-Yearly Preventive Maintenance** with vendor support.
7. Introduce **Online IT Grievance & Feedback Portal** for users.

VIII. Conclusion

The IT infrastructure of *The HNSB. Ltd. Science College, Himatnagar* is modern, reliable, and strategically managed to support academic and administrative excellence.

With systematic upgrades, data security measures, and digital innovations, the institution is steadily progressing toward a digitally empowered campus.

Enhanced user training and sustained policy compliance will further align the college with global IT governance and academic quality standards.



IX. Authorization and Signatures

Name / Designation	Signature	Date
Dr. N. I. Patel – Audit Coordinator <i>Digital Infrastructure & support Club</i> Cyber Tech Club Representative		12/04/2026.
Dr. Z. M. Gadhawala – IQAC Coordinator		12/4/26
Principal Dr. P.S.Patel		12/4/2026
		13/4/26

Annexures & Geotagged Documentation

Category	Supporting Photos / Files
A. Computers	Geotagged photos of computer labs and student terminals
B. Smart Boards	M.Sc. Seminar Hall and B.Sc. Chemistry Classrooms
C. Projectors	Classrooms – Room Nos. 1, 3, 4, 5, and 6
D. Wi-Fi Routers	Library, Office, and Science Blocks
E. CCTV Surveillance	Entrances, Corridors, Library, and Laboratories
F. Biometric Devices	Main Office and Staff Rooms
G. College Website & ERP Screenshots	www.hnsbscihmt.org (live pages and ERP dashboard)
H. Library Software (SOUL 3.0)	OPAC and Cataloguing Screenshots
I. Cogent Pay roll	




DISC/ICT CLUB: AUDIT REPORT: 2025-26

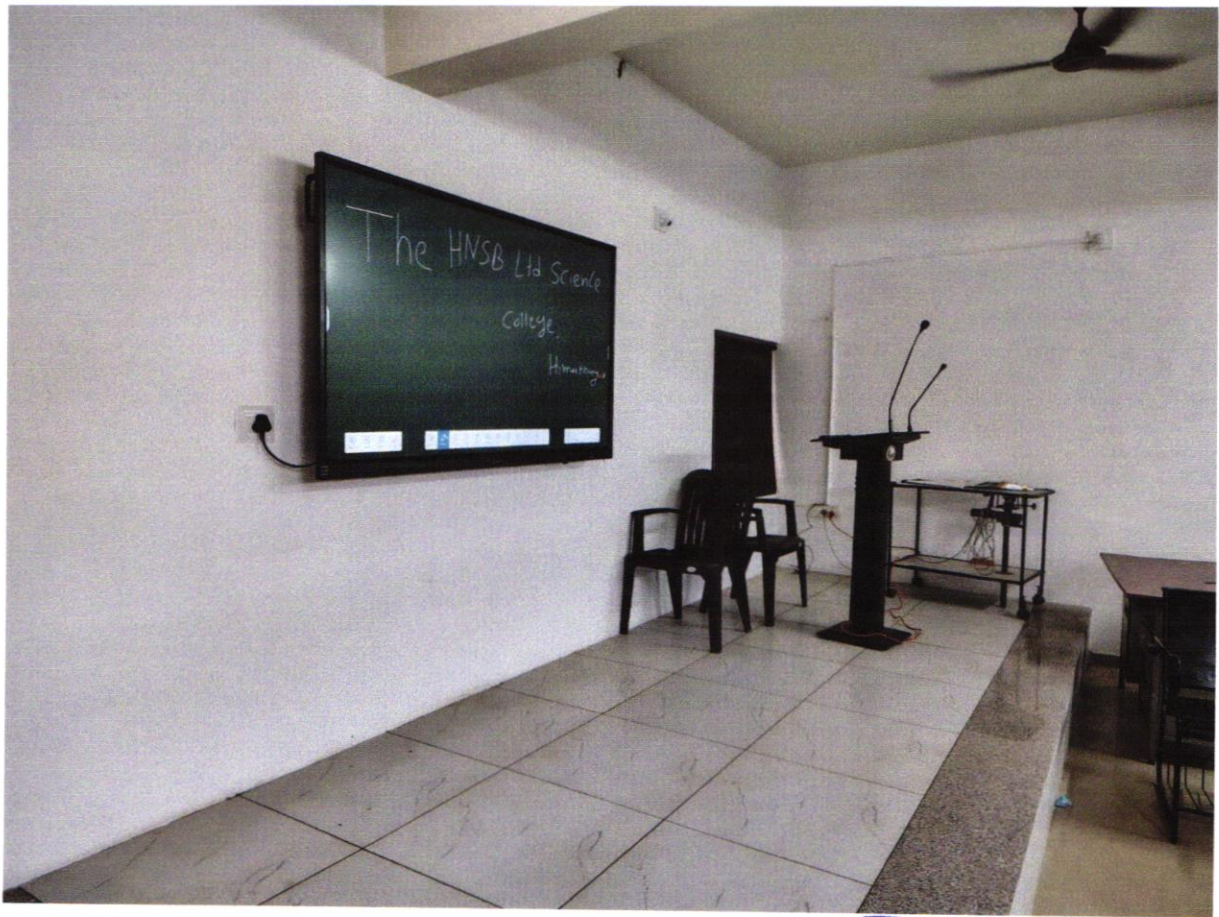
The HNSB Ltd Science College, Himatnagar (Principal)

Administrative				Academic
 Career Advancement Scheme (CAS-CHE)	 Affiliation	 National Sports Day	 Paris Olympics - 2024	 UDAYAM
 Pay Roll	 HRMS (General)	 Training	 Institute Management	
 Document Repository	 PANCHPRAKLP	 INNOVATION	 Cleanliness	
 E-Seminar / E-Anna Event	 Empanelment of Disruption	 Mar Ghar Tiranga	 Aarati / Aashirwad Mahotsav	



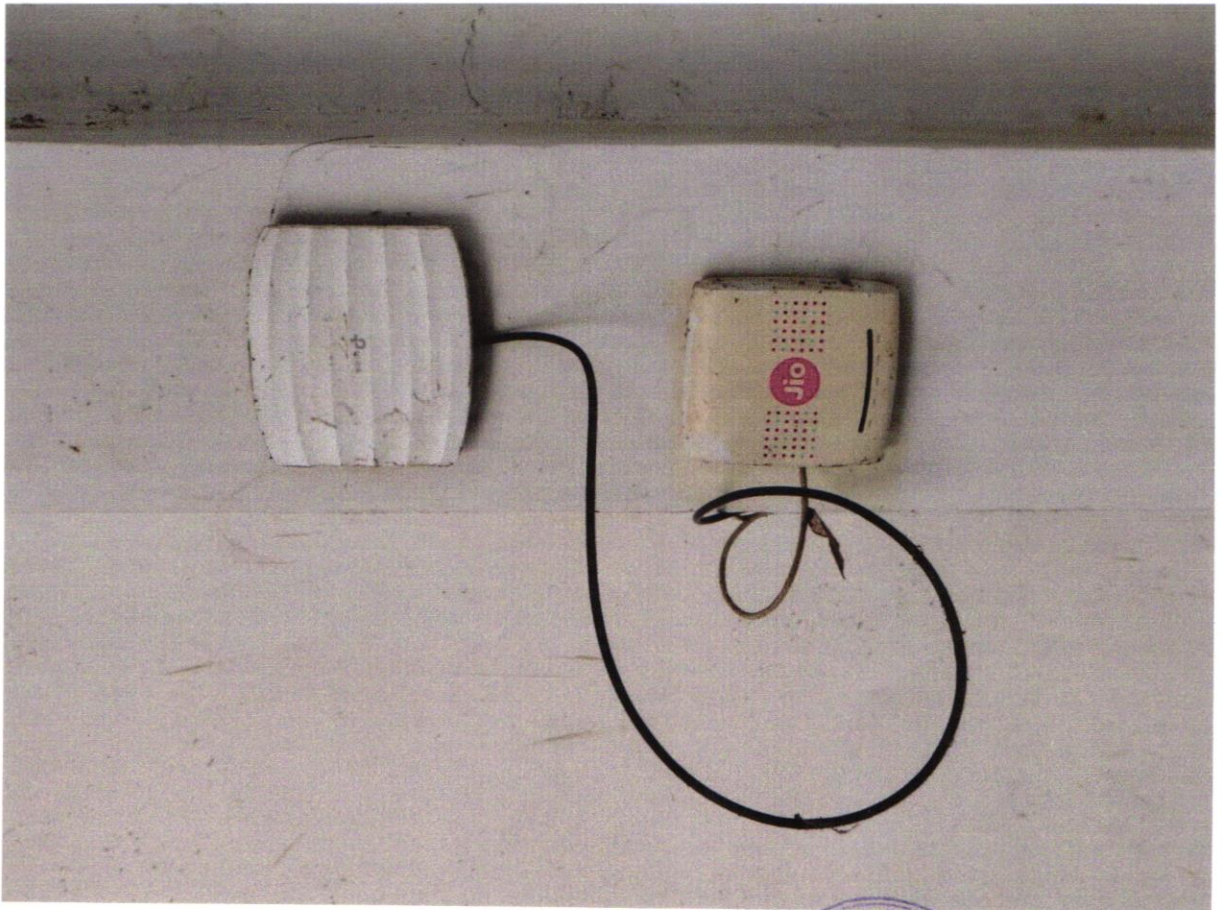
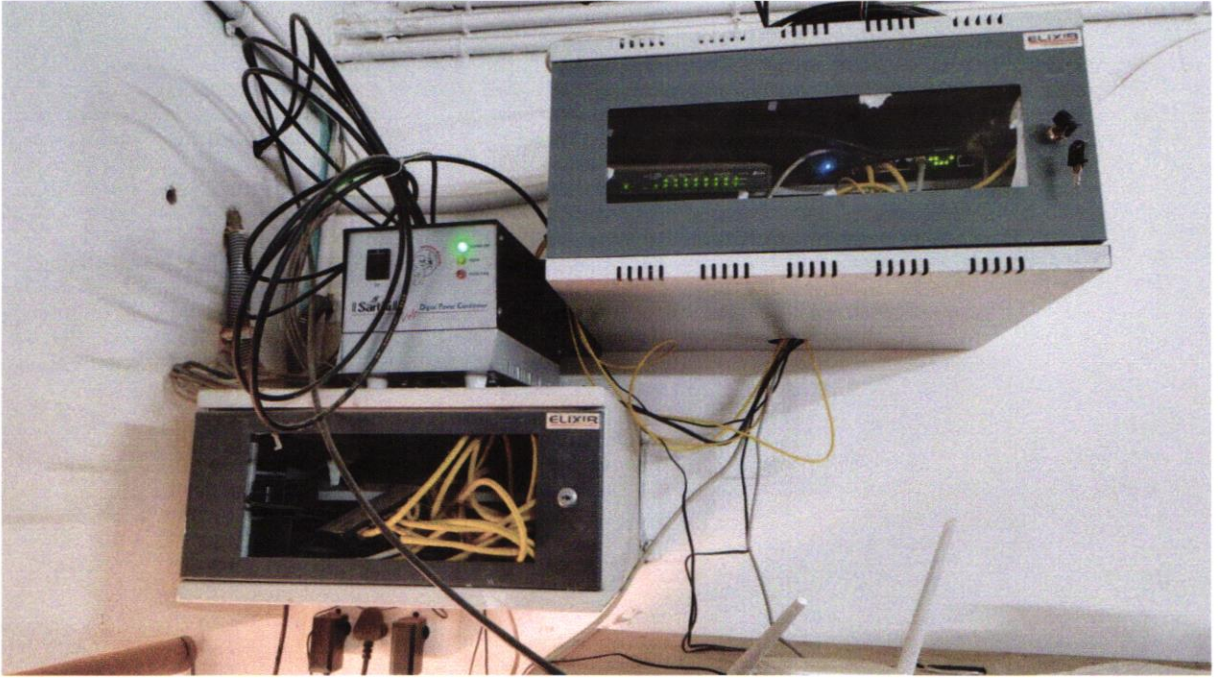
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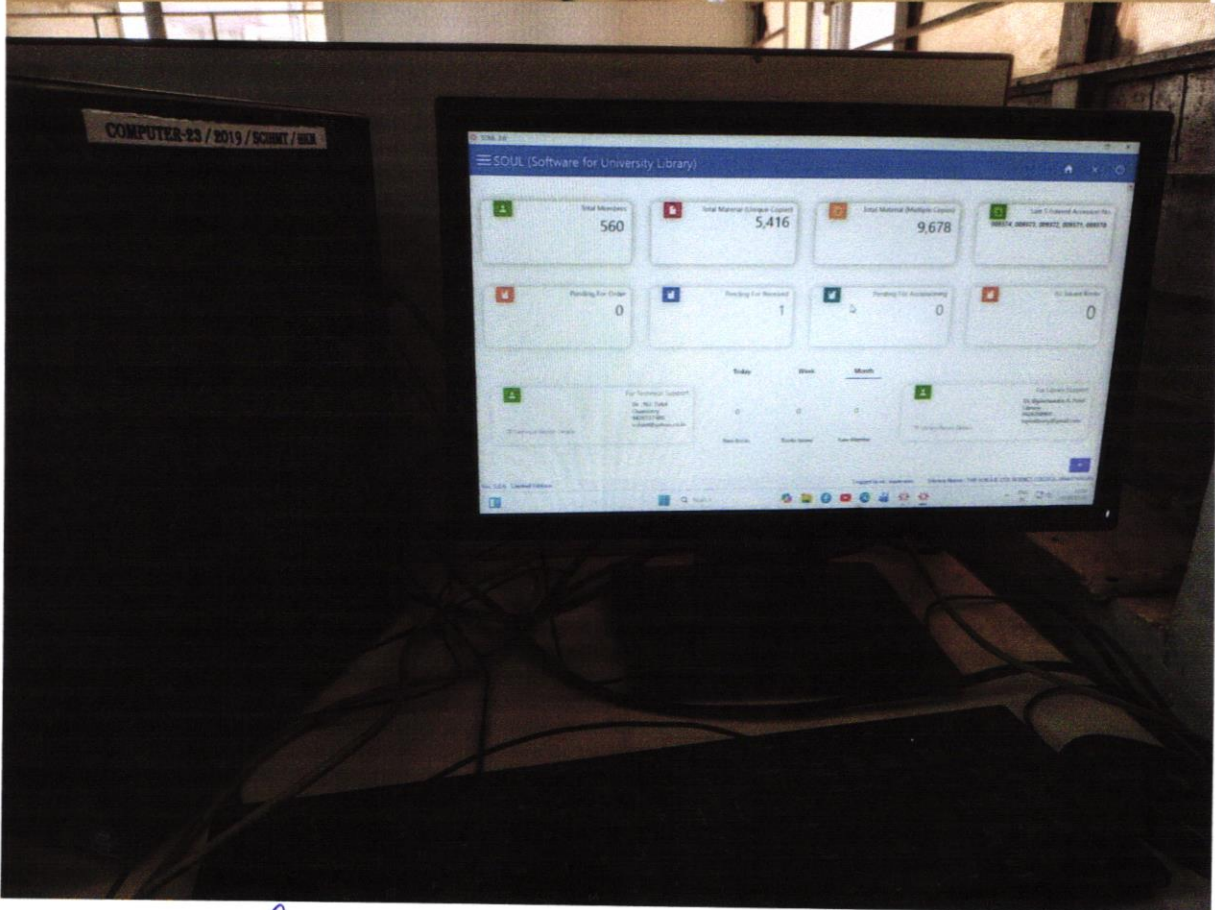
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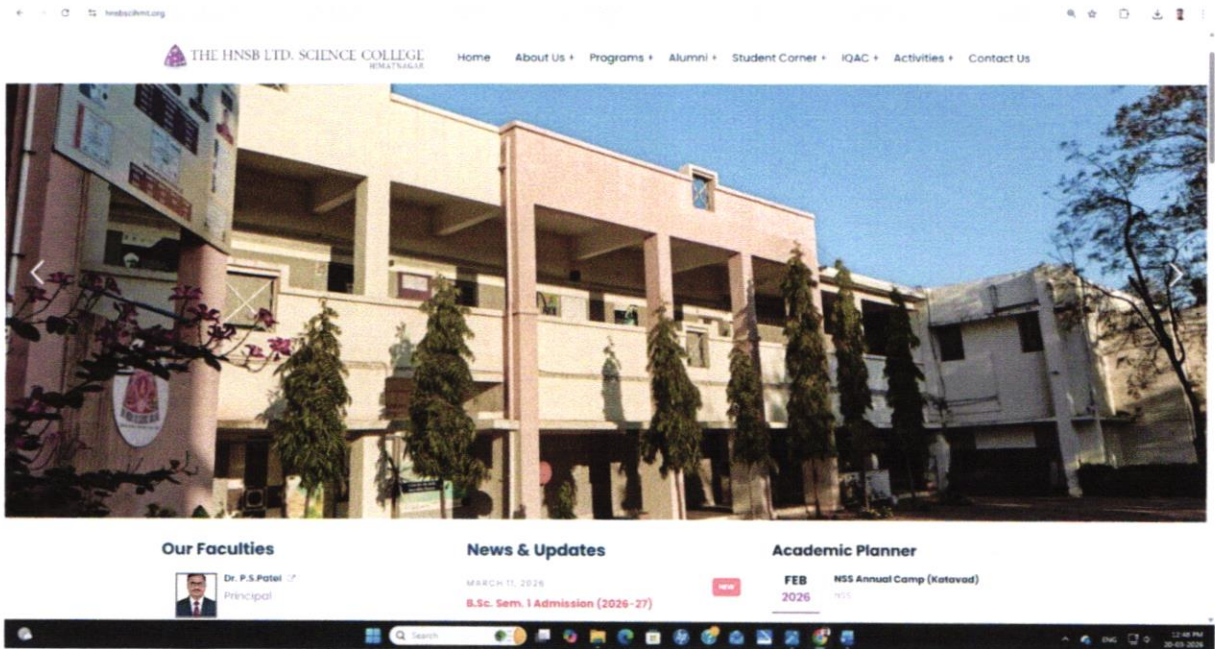
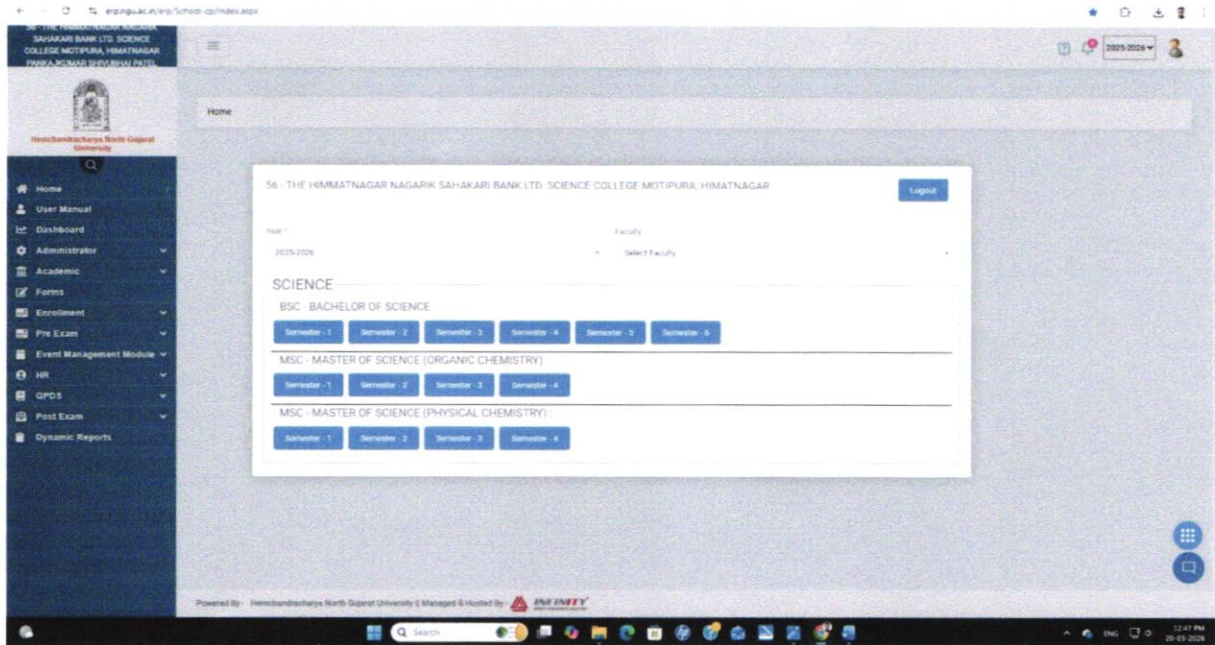


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P.S. Patel
 Principal
 The HNSB. Ltd. Science College
 Himatnagar-383 001

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