

2022-2023

The HNSB.Ltd.Science College,Himatnagar.

IQAC Meeting-1- Notice

Date: 16- 06 - 2022

Venue: Principal Office

All the IQAC members are requested to remain present in the offline meeting of IQAC dates on 22-06-2022 on 1.00 pm to 2.00 pm.

The agenda of the meeting as follows.

Agenda:

1. To confirm the minutes of the previous meeting.
2. Discussion about Academic calendar for the year 2022-2023
3. To Start B.Sc. & M.Sc. Programme Lectures and practicals.
4. Continuous internal evaluation in B.Sc. and M.Sc. programme as per Guidelines given by the examination committee.
5. Discussion about formation of Student Council committee for the Year academic 2022-2023
6. To Start Certificate and Value Added Courses,Filed project and Intership
7. Discussion about workshop,seminar arrange by the department.
8. To Arrange Alumni Meet for 2022-2023.
9. To decide celebration of "Azadi ka Amrit Mahotsav", Birth and Death anniversary of National & International Leaders and various days.
10. To decide outreach program and programs for universal values And ethics and women empowerment.
11. To arrange faculty and administrative staff development program.
12. Submission of AQAR of year 2021-2022.



**Dr.M.M.Prajapati**

**IQAC Coordinator  
Convener**

.....Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

**Dr.J.S.Patel**

**Hc. Principal**

**The H.S.N.B. Ltd. Science College  
Himatnagar, Himatnagar, S.K.**



**The HNSB. LTD. Science College, Himatnagar**  
**IQAC Meeting – 1**

Date: 22/6/2022

Time: 1.00 to 2.00 PM

Venue: Principal Office

Sr.No.	MINUTES (AGENDA)	DISCUSSION POINT/Action Taken
1	To confirm the minutes of the previous meeting	Previous meet: 12/08/2021 Read by the IQAC Coordinator & and confirmed
2	Confirmation of Academic calendar for the year 2022-23	The academic calendar was prepared by the IQAC and displayed on the website, College, and Departmental notice board.
3	To Start B.Sc. & M.Sc. program lectures and practicals both online and offline base.	As per guidelines given by the principal, B.Sc Theory sessions started on 7/7/2022 and M.Sc. Sem-3 Practical session started on 24/6/2023
4	To Start continuous internal evaluation in B.Sc. & M.Sc. programs through MT as per guidelines given by the examination committee.	As a part of internal evaluation & guidelines given by the exam committee, assignments should be given & and received by the faculties of each department. After discussion in the chemistry department, it is decided that internal evaluation of the PG students also will take on MT. & and unit tests will start in the month of December.
5	Discussion about the formation of the student council committee for the academic year 2022-23	Information was given to conveners of the student council committee for the formation of the SCC and have formed SCC. Duties are distributed among the members of SCC by Dr. M.R. Chavda
6	To Start certificate and value-added courses, Field Projects, and Internships	As per guidelines given by the IQAC following courses, field projects, and internships were completed by the department. Certificate Course: Chemistry department: Pharmaceutical Chemistry (14/8/2022 to 11/9/2022) and Field Project: 29/8/2022 to 10/9/2022 for B.Sc. Sem-3 Botany department: Nursery & Gardening (20/7/2022 to 30/9/2022) Physics Department: Non-Conventional Solar Energy (1/8/2022 to 15/10/2022)



**The HNSB. LTD. Science College, Himatnagar**  
**IQAC Meeting – 1**

Date: 22/6/2022  
Time: 1.00 to 2.00 PM

Venue: Principal Office

		Different value-added courses were completed by all departments during the year like the Indian constitution, Environment and sustainability, Human values, etc. Internships were completed by the M.Sc. Chemistry and Microbiology departments in the various industries and laboratories.
7	Discussion about the workshop and seminar will be arranged by the department	Guidelines are given by the IQAC to HODs of the respective departments to arrange workshops and seminars for the betterment of the students and faculties. Under the guidance of the departments, the incubation cell has arranged four days of workshops on Hands-on training of innovation kits from 22/8/22 to 25/8/22, a Seminar on IPR in the Pharmaceutical Industry on 10/9/22etc.
8	To Arrange Alumni, meet for 2022-23	Information and guidelines are given to Dr. H.K. Patel to arrange Alumni meetings on an online base. A meeting was arranged on 27/8/2022.
9	To decide celebration of "Azadi ka Amrit Mahotsav", the Birth and death anniversary of National and International leaders, and various days	Guidelines are given to Mr. A.K.Khamar, convenor of the Youth Committee, and Dr. K.V. Goswami, NSS, for the celebration of the birth anniversaries of our national leaders on their birth date. Yoga Day on 21/6/22, Teachers Day on 5/9/2022, Yoga Day on 21/6/2022, NSS day on 24/9/22 etc
10	To Decide outreach programs, programs for universal values and ethics, and Women Empowerment.	To increase universal values like love, humanity, truth, communal harmony, peace, etc. in the student's mind, it is decided the celebration of such types of programs for our students. Eg. The following activities are arranged: Tree plantation drive: 23/7/2022 Tri Ranga Utsav: 10/8/22, Cybercrime public awareness: 3/8/22 . Blood donation on 5/8/22 etc.



**The HNSB. LTD. Science College, Himatnagar**  
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11	To Arrange faculty development programs and Administration staff development programs.	Following seminar organized by the IQAC: NAAC Way Forward seminar on 21/11/22, Seminar on Soft-skills and Communication skills development for admin staff on 17/9/22
11	Submission of AQAR for years 2021-2022	The guideline was given to the IQAC convener for submission of AQAR 2020-21 and the procedure was started by the IQAC.

  
Convener  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

  
In. Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.

THE HNSB.LTD.SCIENCE COLLEGE.HIMATNAGAR

IQAC COMPOSITION

2022-2023

IQAC Meeting

Date: 22-6-2022

Time: 1 To 2 Pm

SR. NOS.	NAME OF MEMBERS	DESIGNATION	SPECIFICATION	SIGNATURE
1	DR.J.S.PATEL	CHAIR PERSON	I/C PRINCIPAL	<i>[Signature]</i>
2	DR.M.M.PRAJAPATI	CO ORDINATOR	ASSO.PROFESSOR	<i>[Signature]</i>
3	DR.Z.M.GADHAWALA	EX.CO ORDINATOR	P.G.INCHARGE	<i>[Signature]</i>
4	DR.M.R.CHAVDA	MEMBER	HOD.CHEMISTRY	<i>[Signature]</i>
5	DR.M.N.PARMAR	MEMBER	HOD.PHYSICS	<i>[Signature]</i>
6	MR.DIGNESH PRAJAPATI	MEMBER	HOD.MICROBIOLOGY	<i>[Signature]</i>
7	DR.N.I.PATEL	MEMBER	ASSO.PROFESSOR	<i>[Signature]</i>
8	DR.S.P.VYAS	MEMBER	ASSI.PROFESSOR	<i>[Signature]</i>
9	DR.B.A.PATEL	MEMBER	LIBRARIAN	<i>[Signature]</i>
10	MR.P.D.PATEL	MEMBER	ACCOUTANT	—
11	MR.N.R.SADHU	MEMBER	SENIOR CLERK	<i>[Signature]</i>
12	MR.T.N.PATEL	MEMBER	STORE KIPPER	<i>[Signature]</i>
13	MR.PRAHALAD N.SOMANI	MEMBER	SECRETARY	<i>[Signature]</i>
14	DR.VAIDEHI C.PANDYA	MEMBER	LIBRARIAN, LAW COLLEGE,HMT.	<i>[Signature]</i>
15	MR.CHIRAG N.PATEL	MEMBER	INDUSTRIALIST,HMT.	<i>[Signature]</i>
16	MR.VIKRAM VANJARA	MEMBER	ALUMNI ASSO.	<i>[Signature]</i>
17	MR.ARUN M.MALAVIA	MEMBER	EMPLOYER	<i>[Signature]</i>
18	MR.SARTHI K.PATEL	MEMBER	SENIOR STUDENT(P.G.)	<i>[Signature]</i>

*[Signature]*  
Dr.M.M.Prajapati

IQAC Coordinator

..... IQAC ..... Committee

H.N.S.B. Ltd. Science College  
Himatnagar



*[Signature]*  
Dr.J.S.Patel

Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.

2022-2023

The HNSB.Ltd.Science College,Himatnagar.

IQAC Meeting with Faculties -1- Notice

Date: 17-6-2022

Venue: Seminar Hall

All the IQAC members and faculties are requested to remain present in the offline meeting of IQAC dates on 17-6-2022 on 3.00 pm to 4.00 pm.  
The agenda of the meeting as follows.

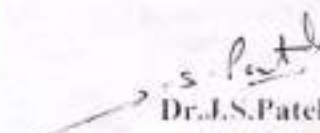
**Agenda:**

- ✓ 1. To confirm the minutes of the previous meeting.
- ✓ 2. To read the results & Strengths of the semesters
- ✓ 3. Discussion about formation of various committees for the academic year 2022-2023
- ✓ 4. Formation of mentor- mentees system.
- ✓ 5. Discussion about participation in (Research Papers, seminars, workshops, E-books, Projects etc.) Research activities, e-content development and Formation of YouTube channels for Theory & practicals.
- ✓ 6. Discussion about Policies and activities for Slow & Advanced learners.
- ✓ 7. Discussion about designing of COs, POs, & PSOs for B.Sc. Sem. 5/6
- ✓ 8. Discussion about MOUs, Linkages and Collaborations.
- ✓ 9. Discussion about experimental learning, Participative learning, Problem solving activities and as well as activities
10. Discussion about submission of Self Appraisal Report of Faculties And admin. staff for the academic Year 2021-2022.
- ✓ 11. To discuss about Financial help (funds) from the Management / College to Faculties For State, National & International level seminar /conferences and Ranker Student also.
- ✓ 12. To discuss about Financial help (funds) from the Management and staff to economically poor Students.

  
Dr. M.M. Prajapati

IQAC Coordinator  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar



  
Dr. J.S. Patel

I/c. Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.



## The HNSB.LTD.Science College, Himatnagar

### IQAC MEETING WITH FACULTY – 1

Date: 24/6/2022, Time: 3.00 to 4.00 PM Venue: Seminar Hall

(1) To confirm the minutes of the previous meeting.

The last meeting of IQAC with the faculties was arranged on 13/08/2021, read and confirmed.

(2) To read the results and strengths of the semesters

The results of various semesters were read by the principal. As per the information given by the principal, the results are given below:

SEMESTER	COLLEGE RESULTS	UNIVERSITY RESULT
1	43.6 %	65.77 %
3	82.30 %	76.91 %
5	89.89 %	86.55 %
6	96.77 %	91.25 %
1 (M.Sc.)	100 %	81.94%
3 (M.Sc.)	88.40%	81.94%
2(M.Sc.)	92.72%	63.80%
4(M.Sc.)	100%	86.18%

(3) Discussion about the formation of different committees for the academic year 2022-23

Various committees were designed by the I/C principal Dr. J.S. Patel and the convenors of the respective committee also decided. Activities are given to the convenor according to the NAAC Criteria. It is decided that the following types of information should be submitted through google form after completion of activities. The committee's list was displayed on the website.

- (1) Browser/Notice
- (2) Students list with signature/ Attendance
- (3) Report in English
- (4) Photos (Geotag)
- (5) Videos (if possible)

(4) Formation of Mentor-Mentee system

For the academic year 2022-23, according to the strengths of the B.Sc. & M.Sc. programs & the total number of faculties, the mentor-mentee system will be set up under the guidance of IQAC with a convenor Dr. M.N. Parmar. In recent years, the mentor list and respective mentees are uploaded on the college website and the mentoring process should be done online through "Know your mentor."



(5) Discussion about participation in [ Research papers, seminars, workshops, e-books, projects, etc.] Research activities, e-content development, and formation of a You tube channel for theory and practical.

IQAC Coordinator & Dr. J.S. Patel have informed all faculties for research papers publications, present papers in the seminars, book publication, e-content development, and formation of YouTube channels for theory and practical.

(6) Discussion about policies & and activities of slow & and advanced learners.

Guidelines are given to the HODs of all departments by the IQAC regarding Slow and advanced learner identification policies and activities. Responsibility is given to the HODs for the preparation of the timetable for slow learners. Inform to the HODs to maintain file with the necessary documents and photographs regarding the activities of slow & and advanced learners.

(7) Discussion about designing COs, POs, and PSOs for B.Sc. and M.Sc.

Designed at the departmental level and prepared COs, POs, and PSOs of each course of B.Sc. and M.Sc. and displayed on the website and departmental notice board and also discussed in the classroom during the lectures.

(8) Discussion about MOUs, Linkages & Collaborations

Responsibilities are given to convenor Dr. S.G. Patel for MOUs, linkages and collaborations with educational institutions, industries, and NGOs. for academic, research, and placement purposes.

**(9) Discussion about experimental learning, Participative learning, and problem-solving activities.**

Guidelines are given by the IQAC coordinator regarding arranging experimental learning activities like project work, field projects, field trips, industrial visits and internships, Participative learning activities, and problem-solving activities at the departmental level and maintaining its records properly.

**(10) Discussion about submission of Self Appraisal Report of Faculties and admin. staff for the academic Year 2022-2023.**

Self-appraisal reports for teaching and non-teaching staff are designed by the IQAC convener. A circular for self-appraisal of teaching and non-teaching staff was circulated on 24/4/2023.

Filled forms are submitted to the principal for action taken and suitable actions were taken by the Principal and IQAC combinedly.

**(11) To discuss financial help(funds) from the management to faculties for state/national/international level seminars/conferences and ranker students.**

After discussion with the secretary of the Himatnagar Kelvani Mandal, the following criteria have been decided regarding financial help to faculties. Research paper publication in UGC care Journals (Maximum four for one year), 1000 rupees will be paid for each paper by the management. For poster



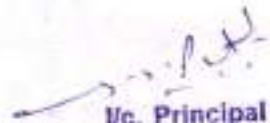


presentations in state/national/international seminars registration fee or 1000 rupees (Which will be less) will be paid by the management. It is also decided that prizes in the form of financial help are also given to the ranker students for his/her better career on an annual day. Dr. Z.M.Gadhawala, Dr S.P.Vyas, Dr K.V.Goswami, Dr J.S.Patel, Dr M.P.Tintisara, Dr M.N.Parmar and Prof A.R. Saradva got fund for poster presentation and paper publication.

**(12) To discuss about financial help (funds) from the Management and staff to economically poor Students.**

Inform the Secretary of the management to provide financial help to needy students for their better careers. So Mr. Vijay Khatri and Mr. Aakash Joshi of M.Sc. Students got financial help from the college.

  
Convener  
..... Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

  
I/c. Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.







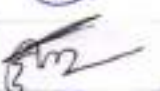



THE HNSB.LTD.SCIENCE COLLEGE,HIMATNAGAR

2022-2023

IQAC Meeting With TEACHING STAFF

Date : 26-6-2022

Time: 3 To 4 PM

SR. NOS.	NAME OF MEMBERS	DESIGNATION	SPECIFICATION	SIGNATURE
1	DR.J.S.PATEL	CHAIR PERSON	I.C. PRINCIPAL	
2	DR.M.M.PRAJAPATI	CO ORDINATOR	ASSO.PROFESSOR	
3	DR.Z.M.GADHAWALA	EX.CO ORDINATOR	P.G.INCHARGE	
4	DR.M.R.CHAVDA	MEMBER	HOD.CHEMISTRY	
5	DR.M.N.PARMAR	MEMBER	HOD.PHYSICS	
6	MR.DIGNESH PRAJAPATI	MEMBER	HOD.MICROBIOLOGY	
7	DR.N.I.PATEL	MEMBER	ASSO.PROFESSOR	
8	DR.S.P.VYAS	MEMBER	ASSEPROFESSOR	
9	DR.B.A.PATEL	MEMBER	LIBRARIAN	
10	MR.P.D.PATEL	MEMBER	ACCOUANT	
11	MR.N.R.SADHU	MEMBER	SENIOR CLERK	
12	MR.T.N.PATEL	MEMBER	STORE KIPPER	
13	MR.PRAHALAD N.SOMANI	MEMBER	SECRETARY	
14	DR.VAIDEHI C.PANDYA	MEMBER	LIBRARIAN, LAW COLLEGE,HMT.	
15	MR.CHIRAG N.PATEL	MEMBER	INDUSTRIALIST,HMT.	
16	MR.VIKRAM VANJARA	MEMBER	ALUMNI ASSO.	
17	MR.ARUN M.MALAVIA	MEMBER	EMPLOYER	
18	MR.SARTHI K.PATEL	MEMBER	SENIOR STUDENT(P.G.)	
19	SHRI M.A.PATEL			
20	SHRI S.G.PATEL			
21	SHRI H.K.PATEL			



નોંધ: ડી. ૨૧/૮/૨૦૨૨ ની રીજી-૩ to 4 ગોળીયો રીજી છે?  
IQAC with ગોળીયો રીજી

2022-2023

The HNSB.Ltd.Science College,Himatnagar.

IQAC Meeting with Administrative & Supporting staff-1- Notice

Date: ૨૧ - ૦૮ - ૨૦૨૨

Venue: Seminar Hall

All the IQAC members and Administrative & Supporting staff are requested to remain present in the offline meeting of IQAC dates on ૨૧-૮-૨૦૨૨ ૦૮ -2022 on

૩ to 4 PM.

The agenda of the meeting as follows.

Agenda:

1. To confirm the minutes of the previous meeting.
2. Discuss about programs for Administrative & Supporting staff.
3. Discuss about maintain record of strengths, results, scholarships, TC, Annual Maintains contract, Expenses of green initiatives etc.

  
Dr. M.M. Prajapati

**IQAC Coordinator**  
Convener  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

  
Dr. J.S. Patel

**Vc. Principal**  
The H.N.S.B. Ltd. Science College  
Himatnagar-383001, S.K.






**The HNSB. LTD. Science College, Himatnagar**

**IQAC meeting with Administrative & Supporting Staff: 1**

**Date: 29/8/2022, Time: 3.00 to 4.00 PM Venue: Seminar Hall**

Sr. No.	Minutes	Action Taken
1	To Confirm the minutes of the previous meetings.	Minutes of the previous meeting dated 27/08/2021 were read & confirmed by the IQAC Co-Ordinator.
2	Discussion about programs for administrative & supporting staff.	One program was conducted by the admin department under the guidance of the IQAC. Seminar on soft skills and communication skills development on 17/9/2022
3	Discussion about maintaining records of strengths, results, scholarships, TC, Annual maintenance contract and expenses of green initiatives.	The responsibility is given to the following persons: Strength, Results: Mr. Mayursinh Rahevar and Tarak Patel Scholarships: Mr. N.R. Sandhu Results and TC: Mr. Mayur Sinh Rahevar & Mr. Tarak Patel

  
Convener  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

  
I/c. Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.

THE HNSB.LTD.SCIENCE COLLEGE,HIMAT NAGAR

2022-2023

IQAC Meeting WITH NON TEACHING & SUPPORTING STAFF

Date : 29-08-2022

SR. NOS.	NAME OF MEMBERS	DESIGNATION	SPECIFICATION	SIGNATURE
1	DR.J.S.PATEL	CHAIR PERSION	IC PRINCIPAL	
2	DR.M.M.PRAJAPATI	CO ORDINATOR	ASSO.PROFESSOR	
3	DR.Z.M.GADHAWALA	EX.CO ORDINATOR	P.G.INCHARGE	
4	DR.M.R.CHAUDA	MEMBER	HOD.CHEMISTRY	
5	DR.M.N.PARMAR	MEMBER	HOD.PHYSICS	
6	MR.DIGNESH PRAJAPATI	MEMBER	HOD.MICROBIOLOGY	
7	DR.N.I.PATEL	MEMBER	ASSO.PROFESSOR	
8	DR.S.P.VYAS	MEMBER	ASSLPROFESSOR	
9	DR.B.A.PATEL	MEMBER	LIBRARIAN	
10	MR.P.D.PATEL	MEMBER	ACCOUANT	
11	MR.N.R.SADHU	MEMBER	SENIOR CLERK	
12	MR.T.N.PATEL	MEMBER	STORE KIPPER	
13	MR.PRAHALAD N.SOMANI	MEMBER	SECRETARY	
14	DR.VAIDEHI C.PANDYA	MEMBER	LIBRARIAN, LAW COLLEGE,HMT.	
15	MR.CHIRAG N.PATEL	MEMBER	INDUSTRIALIST,HMT.	
16	MR.VIKRAM VANJARA	MEMBER	ALUMNI ASSO.	
17	MR.ARUN M.MALAVIA	MEMBER	EMPLOYER	
18	MRS.SARTHEK.PATEL	MEMBER	SENIORSTUDENT(P.G.)	
19	MR.H.A.RAMLAVAT			
20	MR.K.S.UPADHYAY			



21	MR.S.B.PRAJAPATI	
22	MS.M.A. AKHUNJI	
23	MR.K.C.PATEL	
24	MR.A.K.VANKAR	
25	MR.K.J.BARANDA	
26	MR. V.J.JOSHI	
27	MR. P.M.PARMAR	
28	MR. C.P.TARAL	
29	MR. P.B.PARMAR	
30	MR.PRAVIN M.PATEL	
31	MR.MAYURSINH RAHEVAR	
32	MR.BHAVIK P.CHAUHAN	
33	MR.RAHUL K.RABARI	
34	MRS.SUNIL K.PRAJAPATI	
35		

SB Prajapati  
 MS.M.A. Akhunj  
 MR.K.C. Patel  
 MR.A.K. Vankar  
 MR.K.J. Baranda  
 MR. V.J. Joshi  
 MR. P.M. Parmar  
 MR. C.P. Taral  
 MR. P.B. Parmar  
 MR. Pravin M. Patel  
 MR. Mayur Singh  
 RAHEVAR  
 MR. Bhavik  
 P. Chauhan  
 MR. Rahul K. Rabari  
 Mrs. Sunil K. Prajapati  
 23/04/2022

*M.M. Prajapati*  
**Dr. M.M. Prajapati**  
 IQAC Coordinator  
 IQAC Committee  
 H.S.N.B. Ltd. Science College  
 Himatnagar

*J.S. Patel*  
**Dr. J.S. Patel**  
 P. No. Principal  
 The H.S.N.B. Ltd. Science College  
 Himatnagar-383001, S.K.



2022-2023

The HNSB.Ltd.Science College,Himatnagar.IQAC Meeting- 2- Notice

Date: 21-11-2022

Venue: Seminar Hall

All the IQAC members are requested to remain present in the offline meeting of IQAC dates on 25-11-2022 on 2.00 to 3.00 pm  
The agenda of the meeting as follows.

**Agenda:**

1. To confirm the minutes of the previous meeting.
2. To Start Certificate and Value Added Courses, Field project, Internships, Career Guidance Seminar and arrange Workshop on Yoga-Fitness, Seminar on ICT Skills, Webinar on Entrepreneurship, webinar on IPR & Research Ethics.
3. To Arrange PTA Meet.
4. To decide outreach program and programs for universal values and ethics  
And Gender equity activities.
5. To arrange faculty and administrative staff development programs.
6. Discussion about to arrange sports activities, Birth & Death anniversary celebration of Indian Leaders, National & International day celebration.
7. Discussion about campus interviews & Placement fair.
8. To decide celebration of annual day.
9. Discussion about Feedback collection, Analysis & Action taken.
10. To Arrange NSS annual camp, Swatchh Bharat Abhiyan activities for beyond the campus environment protection.
11. Discussion about Green Audit, Energy Audit and Environmental Audit.
12. Discussion for self Appraisal system for teaching & non teaching staff.
13. Discussion about Internal Academic Audit.
14. Submission of AQAR of year 2021-2022

Dr.M.M.Prajapati

*M.M.P.*  
IQAC Coordinator  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar



Dr.J.S.Patel

*J.S.P.*  
Principal  
The H. N. S. B. Ltd. Science College  
Himatnagar-383001, S.K.

# The HNSB.LTD.Science College, Himatnagar

## IQAC MEETING - 2



Date: 25/11/2022, Time: 2.00 to 3.00 PM

Venue: Seminar Hall

SR NO.	MINUTES	ACTION TAKEN
1	To Confirm the minutes of the previous meeting	Minutes of the previous meeting on 22/12/2021 were read by the IQAC coordinator and confirmed.
2	To start certificate courses, value-added courses, Field projects, Internships, Career guidance seminars, and arrange workshops on Yoga-fitness, Seminar on ICT skills, Webinar on Entrepreneurship, Webinar on IPR and Research Ethics	<p>Certificate course: Certificate courses were arranged by the different departments like,</p> <p>Chemistry Department: Green Chemistry from 2/1/23 to 7/2/23</p> <p>Botany Department: Certificate course from 31/1/23 to 3/4/23</p> <p>Microbiology Department: Medical Microbiology 1/1/23 to 1/4/23</p> <p>Physics Department: 31/1/23 to 3/4/23</p> <p>Field Project: Completed by the Chemistry department from 29/8/22 to 10/9/22</p> <p>Internship: Arranged by the Chemistry department in the months of February and the Microbiology department in the months of January</p> <p>Career Guidance Seminar: seminar was arranged on 26/7/22 and 23/1/23 by the CGCE cell</p> <p>Seminar on Entrepreneurship and IPR were arranged on 30/1/23 and 10/9/22 respectively</p>
3	To arrange a PTA meet	The responsibility was given to DR. H. K. Patel and successfully arranged on 29/4/23.
4	To decide on outreach programs, and programs for Universal values and ethics and Gender equity activities.	Various outreach programs and programs for universal values and ethics were arranged, like Geeta Jayanti on 3/12/22, Armed Force Flag day on 7/12/22, Cleanliness drive on 25/1/23, Thalassemia test on 22/2/23, Poster presentation on Gender equity on 16/1/23, Seminar on Women empowerment on 27/1/23 etc.
5	To arrange faculty and administrative staff development programs	IQAC has arranged two faculty development programs like, Seminar






		on Constructive approaches to teaching and learning on 1/12/22, a Seminar on effective classroom management using technology on 4/1/23.
6	Discussion about arranging sports activities, Birth and death anniversaries of Indian leaders, and National and International day celebrations.	Information is given to the convener of both committees. Various activities were arranged like, celebration of World Aids Day on 1/12/22, International Mother language day on 21/2/23 and National Youth Day on 12/1/23 by Youth committee.
7	Discussion about Campus interview and placement fair.	Under the guidance of Dr. Z.M.Gadhawala following campus interviews are arranged : Aashiana paints on 29/8/22, Sehat Pharma on 30/7/22, Kapton Alloys on 31/1/23
8	To decide on the celebration of the annual day	Responsibilities are given to IQAC Convenor and Annual day committee for the celebration of the annual day. The annual day was celebrated on 15/7/2023
9	Discussion about feedback collection, Analysis, and action taken.	It is decided to take feedback of Faculty, Students, Alumni, Parents & Employers for the curriculum. As well as decided to take feedback from faculty and administrative staff from students. Information is given to the convener Dr.N.I.Patel. Feedback forms of curriculum and for teachers was collected from March to April, feedback forms of Alumni was collected in the month of January and analyzed by the IQAC & A.T. by the IQAC convener & Principal.
10	To arrange NSS annual camp, Swatch Bharat Abhiyan activities for beyond the campus environment protection.	NSS camp was arranged at Laloda from 28/2/23 to 6/3/23. Activities of Swatch Bharat Abhiyan at Laloda : (1) Gram Safai: 2/3/23 (2) Plastic free drive: 2/3/23, Road safety drive and Rally: 3/3/23 Gram Safai & Plantation drive: 5/3/23 by NSS
11	Discussion about Green audit, Energy & Environment audit	The energy audit was completed by the Physics department and the Green and Environment audit was completed by the Botany and Microbiology department in the academic year



		2022-23 under the guidance of the IQAC.
12	Discussion about the Self-appraisal system for teaching and non-teaching staff.	Self-appraisal forms for teaching and nonteaching staff were collected by the IQAC on 24/4/23 and filled forms were submitted to the principal for analysis and action taken.
13	Discussion about Internal academic audit	For an internal academic audit of the different departments, the form was prepared by the IQAC and the internal academic audit of the different departments was completed on 26/6/23 to 29/6/23 and submitted to the principal for Action taken.
14	Submission of AQAR for the year 2021-22	The guideline was given to the IQAC convener for submission of AQAR 2021-22 and it is successfully submitted and accepted dated 28/12/2021 on the NAAC portal.

  
Convener  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

  
I/c. Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.

THE HNSB.LTD.SCIENCE COLLEGE HIMATNAGAR

IQAC COMPOSITION

2022-2023

IQAC Meeting

Date : 25-11-2022

Time: To

SR. NOS.	NAME OF MEMBERS	DESIGNATION	SPECIFICATION	SIGNATURE
1	DR.J.S.PATEL	CHAIR PERSON	FC PRINCIPAL	
2	DR.M.M.PRAJAPATI	CO ORDINATOR	ASSO PROFESSOR	
3	DR.Z.M.GADHAWALA	EX.CO ORDINATOR	P.G.INCHARGE	
4	DR.M.R.CHAVDA	MEMBER	HOD.CHEMISTRY	
5	DR.M.N.PARMAR	MEMBER	HOD.PHYSICS	
6	MR.HANI SHAH	MEMBER	HOD.MICROBIOLOGY	
7	DR.N.I.PATEL	MEMBER	ASSO PROFESSOR	
8	DR.S.P.VYAS	MEMBER	ASSO PROFESSOR	
9	DR.B.A.PATEL	MEMBER	LIBRARIAN	
10	MR.N.R.SADHU	MEMBER	HEAD CLERK	
11	MR.T.N.PATEL	MEMBER	STORE KIPPER	
12	MR.MAYURSINH RAHEVAR	MEMBER	BR CLERK	
13	MR.GOPALSINH N.RATHOD	MEMBER	FC PRESIDENT	
14	DR.VAIDETHI C.PANDYA	MEMBER	LIBRARIAN, LAW COLLEGE,HMT	
15	MR.CHIRAG N.PATEL	MEMBER	INDUSTRIAL INST,HMT	
16	MR.VIKRAM VANJARA	MEMBER	ALUMNI ASSO.	
17	MR.ARUN M.MALAVIA	MEMBER	EMPLOYER	
18	MRS.SARTHI K.PATEL	MEMBER	SENIOR STUDENT(P.G.)	

Dr. M.M. Prajapati

IQAC Coordinator

IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar



Dr. J.S. Patel

Principal  
The H. N. S. B. Ltd. Science College  
Himatnagar-383001, S.K.

5/11/22

2022-2023

The HNSB.Ltd.Science College,Himatnagar.

IQAC Meeting with Faculties - 2 – Notice

Date: 25-11-2022

Venue: Seminar Hall

All the IQAC members and faculties are requested to remain present in the offline meeting of IQAC dates on 25-11-2022 on 3.00 to 4.00 pm  
The agenda of the meeting as follows.


Agenda:

1. To confirm the minutes of the previous meeting.
2. To read the results & Strengths of the semesters
3. Discussion about mentoring process through knows your mentor on online base.
4. Discussion about participation and organization of (Research Papers, seminars,workshops, E-books,Projects etc.) Research activities, e-content development and Formation of YouTube channels for Theory & practicals.
5. To start activities for Slow & Advanced learners in B.Sc.Sem-2, 4, 6 & M.Sc.Sem. - 4
6. Discussion about MOUs, Linkages and Collaborations.
7. Discussion about experimental learning,Participativelearning,Problem solving activities.
8. Discussion about submission of Self Appraisal Report of Faculties for the academic Year 2021-2022.

Dr.M.M.Prajapati

  
Convener  
IQAC Coordinator  
The H.N.S.B. Ltd. Science College  
Himatnagar



  
Dr.J.S.Patel

  
I/c. Principal  
The H.S.N. Brij Science College  
Himatnagar-383001, S.K.



**The HNSB. LTD. Science College, Himatnagar**

**IQAC MEETING WITH FACULTIES – 2**

Date:28/11/2022 Time: 3.0 to 4.00 PM


Venue: Seminar Hall

SR NO.	MINUTES	ACTION TAKEN
1	To confirm the minutes of the previous meeting.	The previous meeting was held dated 22/12/2021, minutes & and action taken were read by the IQAC Coordinator & confirmed.
2	To read the results & strengths of the semester	Results and strengths of the semester read by the principal
3	Discussion about the mentoring process through knowing your mentor on an online base.	Discussion about the mentoring process through knowing your mentor on an online base done by the IQAC Coordinator in the meeting.
4	Discussion about participation, publication, and organization of (Research Papers, seminars, workshops, E-books, Projects etc.) Research activities, e-content development, and Formation of YouTube channels for Theory & practical	Information is given to all staff members for publication of research papers, books, and participation in seminars, and workshops. Also, suggestions were given for the formation of a YouTube channel. Research papers published by the faculties, poster presented in the national and international conferences, books published by the faculty of physics and videos uploaded by the faculties on their You tube channels.
5	To start activities for Slow & Advanced learners in B.Sc. Sem-2, 4, 6.	Guidelines are given by the IQAC coordinator to start activities for slow and advanced learners for their better careers. Extra lectures taken by the faculties according to schedule of slow learners and results of slow learners also improved.



6	Discussion about MOUs, Linkages, and Collaborations.	Responsibilities are given to the convener Dr. S.G.Patel for MOUs, Linkages, and Collaborations with NGOs. Industries and Academic institutes. Internships, placement, faculty exchange, students exchange and industrial visits were arranged during the year.
7	Discussion about experimental learning, Participative learning, and problem-solving activities.	Information was given by the IQAC convener to all faculties to start experimental learning, Participative learning, and Problem-solving activities like project work, field projects, field trips, training, internships, quiz, assignment etc. at the departmental level also informed all to maintain the record for such activities. Different types of activities were conducted by the department like, project work, internship, training, field projects during the year.etc.
8	Discussion about submission of Self Appraisal Report of Faculties for the academic Year 2020-2021.	Self-appraisal forms are circulated on 24/4/23 and self-appraisal report for faculties and the nonteaching staff was submitted to the principal for action taken purpose.
9	To discussion about financial help from the Management and staff for economically poor Students.	It is decided that financial help is provided to the economically poor students on the base of their results.

  
Convener  
Committee  
H.S.B. Ltd. Science College  
Himatnagar

  
Principal  
The H.S.B. Ltd. Science College  
Himatnagar-383001, S.K.

THE HNSB.LTD.SCIENCE COLLEGE,HIMATNAGAR

2022-2023

IQAC Meeting With TEACHING STAFF



Date : 26-11-2022

Time: 3:30 PM

SR. NOS.	NAME OF MEMBERS	DESIGNATION	SPECIFICATION	SIGNATURE
1	DR.J.S.PATEL	CHAIR PERSON	I/C PRINCIPAL	
2	DR.M.M.PRAJAPATI	CO ORDINATOR	ASSO.PROFESSOR	
3	DR.Z.M.GADHAWALA	EX.CO ORDINATOR	P.G.INCHARGE	
4	DR.M.R.CHAVDA	MEMBER	HOD.CHEMISTRY	
5	DR.M.N.PARMAR	MEMBER	HOD.PHYSICS	
6	MR.HANI SHAH	MEMBER	HOD.MICROBIOLOGY	
7	DR.N.I.PATEL	MEMBER	ASSO.PROFESSOR	
8	DR.S.P.VYAS	MEMBER	ASSLPROFESSOR	
9	DR.B.A.PATEL	MEMBER	LIBRARIAN	
10	MR.N.R.SADHU	MEMBER	HEAD CLERK	
11	MR.T.N.PATEL	MEMBER	STORE KIPPER	
12	MR.MAYURSINH RAHEVAR	MEMBER	JR.CLERK	
13	MR.GOPALSINH N.RATHOD	MEMBER	I/C PRESIDENT	
14	DR.VAIDEHI C.PANDYA	MEMBER	LIBRARIAN, LAW COLLEGE,HMT.	
15	MR.CHIRAG N.PATEL	MEMBER	INDUSTRIALIST,HMT.	
16	MR.VIKRAM VANJARA	MEMBER	ALUMNI ASSO.	
17	MR.ARUN M.MALAVIA	MEMBER	EMPLOYER	
18	MR.SARTHI K.PATEL	MEMBER	SENIOR STUDENT(P.G.)	
19	SHRI M.A.PATEL			

2022-2023

2022-2023

The HNSB.Ltd.Science College,Himatnagar.

IQAC Meeting with Administrative & Supporting staff – 2 - Notice

Date: 25-11-2022

Venue: Seminar Hall

All the IQAC members and Administrative & Supporting staff are requested to remain present in the offline meeting of IQAC dates on 25-11-2022 on 3.00 to 4.00 pm

The agenda of the meeting as follows.

Agenda:

1. To confirm the minutes of the previous meeting.
2. Discuss about programs for Professional development activities for Administrative & supporting staff.
3. Discussion about Self appraisal system for non teaching staff.
4. Discussion about maintain record of strengths, results, TC and necessary library and scholarships data according to NAAC format.

  
Dr. M.M. Prajapati  
Convener  
IQAC Coordinator  
H.N.S.B. Ltd. Science College  
Himatnagar



  
Dr. J.S. Patel  
Principal  
The H. N. S. B. Ltd. Science College  
Himatnagar-383001, S.K.






**The HNSB. LTD. Science College, Himatnagar**

**IQAC meeting with Administrative & Supporting Staff: 2**

**Date: 29/11/2022, Time: 3.00 to 4.00 PM Venue: Seminar Hall**

Sr. No.	Minutes	Action Taken
1	To Confirm minutes of previous meetings.	The previous meeting was held on 28/12/2021. Minutes were read & confirmed by the IQAC Coordinator.
2	Discussion about programs for professional development activities for administrative and supporting staff	One program was conducted by the Chemistry department on preparation of solutions and lab awareness during university examinations dated on 27/3/2023
3	Discussion about Self appraisal system for non-teaching staff.	Self-appraisal forms for admin staff are prepared by the IQAC. Filled forms submitted to the principal for analysis and action taken.
4	Discussion about maintaining records of strengths, results, TC, and necessary library data according to NAAC format.	Guidelines and responsibilities are given to Mr. Mayursinh, Mr. Tarak for maintaining results data, strengths data, and TC data to the IQAC. Guidelines are given to Dr. B.A. Patel for the submission of the library data according to criterion 4 to the IQAC at the end of the year.

  
Convener  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar

  
In-charge Principal  
The H.S.N.B. Ltd. Science College  
Himatnagar-383001, S.K.

THE HNSB.LTD.SCIENCE COLLEGE,HIMATNAGAR  
2022-2023



IQAC Meeting WITH NON TEACHING & SUPORTING STAFF

Date: 29-11-2022

Time: 3 To 4

SR. NOS.	NAME OF MEMBERS	DESIGNATION	SPECIFICATION	SIGNATURE
1	DR.J.S.PATEL	CHAIR PERSION	I/C PRINCIPAL	
2	DR.M.M.PRAJAPATI	CO ORDINATOR	ASSO.PROFESSOR	
3	DR.Z.M.GADHAWALA	EX.CO ORDINATOR	P.G.INCHARGE	
4	DR.M.R.CHAVDA	MEMBER	HOD.CHEMISTRY	
5	DR.M.N.PARMAR	MEMBER	HOD.PHYSICS	
6	MR.HANI SHAH	MEMBER	HOD.MICROBIOLOGY	
7	DR.N.I.PATEL	MEMBER	ASSO.PROFESSOR	
8	DR.S.P.VYAS	MEMBER	ASSLPROFESSOR	
9	DR.B.A.PATEL	MEMBER	LIBRARIAN	
10	MR.N.R.SADHU	MEMBER	HEAD CLERK	
11	MR.T.N.PATEL	MEMBER	STORE KIPPER	
12	MR.MAYURSINH RAHEVAR	MEMBER	JR.CLEARC	
13	MR.GOPALSINH N.RATHOD	MEMBER	I/C PRESIDENT	
14	DR.VAIDEHI C.PANDYA	MEMBER	LIBRARIAN, LAW COLLEGE,HMT.	
15	MR.CHIRAG N.PATEL	MEMBER	INDUSTRIALIST,HMT.	
16	MR.VIKRAM VANJARA	MEMBER	ALUMNI ASSO.	
17	MR.ARUN M.MALAVIA	MEMBER	EMPLOYER	
18	MR.SARTHI K.PATEL	MEMBER	SENIOR STUDENT(P.G.)	
19	MR.K.S.UPADHYAY			

Convener  
IQAC Committee  
H.N.S.B. Ltd. Science College  
Himatnagar



## ALUMNI MEET (2022-23)

### Minutes & Action Taken

- Agenda: 1. To arrange awareness lecture for GPSC&UPSC Competitive Exam.
2. Registration of final year students for alumni association.
  3. To decide future program for UG and PG students.
  4. Feedback collection on online base.

Minutes: 1. To arrange awareness lecture for "Job opportunity in financial management".

Awareness lecture on Job opportunity in financial management arranged dated on 9<sup>th</sup> Sept.2022 by Mr. Ketankumar Kotak (zonal manager NJ wealth) has delivered her thoughts among students.

Minutes: 2. Registration of final year students for alumni association.

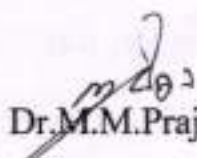
At the end year the registration forms were given to students. Apart from this 182 students of UG and PG program was registered.

Minutes: 3. To decide future program for UG and PG students.

The following program was decided for betterment of students.


- (1) How can we crack competition Exams?
- (2) Career Awareness program.

The meeting was ended with vote of thanks to all.

  
Dr. M.M. Prajapati

(Coordinator of IQAC)

**IQAC Coordinator**  
The H.N.S.B. Ltd. Science College  
Himatnagar (S.K.) Gujarat

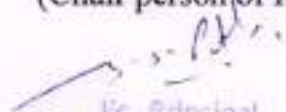
  
Dr. H.K. Patel

(Convener of Alumni Association)

Convener  
**Alumni Assn. Committee**  
H.N.S.B. Ltd. Science College  
Himatnagar

Dr. J.S. Patel

(Chair person of IQAC)

  
Dr. J.S. Patel  
The H. N. S. B. Ltd. Science College  
Himatnagar-383001, S.K.

# Alumni Meet with IQAC




Date: 27/8/2022

Time: 9 to 10 am.

Sr. No	Name of Member	Designation	Sign.
1	Dr. J.S. Patel	Principal	J.S. Patel
2	Dr. H.K. Patel	Convener	H.K. Patel
3	Dr. M.M. Prasadati	IQAC Co-ordi.	M.M. Prasadati
4	Dr. Z.M. Gadhavals	EX-NAAC (USO)	Z.M. Gadhavals
5	Dr. M.N. Parmar	Member	M.N. Parmar
6	Dr. M.R. Chavda	"	M.R. Chavda
7	Dr. N.I. Patel	"	N.I. Patel
8	Dr. S.P. Vyas	"	S.P. Vyas
9	Mr. B.A. Patel	"	B.A. Patel
10	Mr. Dignesh Prasadati	"	Dignesh Prasadati
11	Mr. N.R. Sadhu	"	N.R. Sadhu
12	Mr. T.N. Patel	"	T.N. Patel
13	Mr. Vikram Vanyata	President Alumni	Vikram Vanyata
14	Mr. Gayendrasinh Parmar		G.Parmar
15	Mr. Vijay Patel		Vijay Patel
16			

  
**IQAC Coordinator**  
 The H.N.S.B. Ltd. Science College  
 Himmatnagar (S.K.) Gujarat

  
**Convener**  
 Alumni Committee  
 H.N.S.B. Ltd. Science College  
 Himmatnagar

  
**H.O. Principal**  
 The H. N. S. B. Ltd. Science College  
 Himmatnagar-363001, S.K.



**Hadiyol, Gujarat, India**

HXG8+GJV, Medical College Rd, Sahakari Jin, Hadiyol,  
Gujarat 383001, India  
Lat 23.578635°  
Long 72.967177°  
22/06/22 01:20 PM

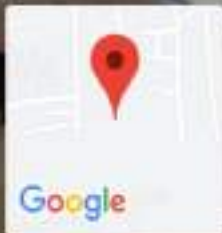
GPS Map Camera



**Hadiyol, Gujarat, India**

HXG8+GJV, Medical College Rd, Sahakari Jin, Hadiyol,  
Gujarat 383001, India  
Lat 23.578423°  
Long 72.967265°  
24/06/22 03:16 PM

GPS Map Camera



**Himatnagar, Gujarat, India**

Himatnagar-Shamlaj Highway, Himatnagar, HXH8+7H8, Sahakari Jin,  
Himatnagar, Gujarat 383001, India  
Lat 23.578419°  
Long 72.967273°  
29/08/22 03:19 PM

GPS Map Camera

